

Orley Farm School

Director of Music



Contents

- Background
- The Role
- The Person
- The Appointment Process

The School

Orley Farm School is one of the leading co-educational prep schools in Greater London. It has a long and successful history, has been established for 165+ years, but is forward thinking and building for the future. There are 500+ pupils at the school and they operate in three sections – The Pre Prep (Reception to Year 2), The Middle School (Years 3 to 4) and the Upper School (Years 5 to 8). Each year group in the school contains three classes – from Reception to Year 6 they each have twenty pupils; in Years 7 and 8 they have approximately 15 pupils. Pupils from Orley Farm School feed a great variety of quality day and boarding schools and they regularly achieve an impressive array of scholarships. Girls generally transfer to their senior schools at 11+ and boys and girls transfer at 13+. The School has a proud tradition of recruiting outstanding staff who seek further career progression and this personal development is encouraged. This is supported by an innovative CPD and Professional Review process. In the recent past, three colleagues have moved on to Headship, four to Deputy Headship and two to Director of Studies. Please visit our website for more information about the School.

www.orleyfarm.harrow.sch.uk

0208 869 7600



What makes us unique?

We are one of the few co-educational schools in the area and we sit on an unrivalled site of 30+ acres that include numerous playing fields in fantastic condition, a full size Astroturf, meadowland, and outdoor play areas. There is a purpose built, Music Department, Pre Prep, Theatre, Gym, and Sports Hall as well as the original Victorian building that accommodates the Middle School. And over the coming 5 years we are embarking on further investment for refurbishments that will see the school into the next 165 years!

But this is not what makes us unique! We pride ourselves on educating pupils beyond entrance exams. Our curriculum is designed to offer breadth in order that we are not simply another London Day School that crams a child to clear the bar. OFS pupils are three dimensional, with curiosity for learning and the skills to fuel that thirst; a moral compass that offers values for life and a co-curricular programme that embeds a desire to always look for new interests. All of this is aimed to ensure that our children will lead rich and fulfilling lives, whichever path they choose to tread! We call this the Orley Farm Way and it is delivered through our innovative 'Edge' programme.

The Way Ahead

I hope that the information in this pack gives you a taster of the wonderful School we believe Orley Farm to be. If you wish to join us to be part of our story, please complete an application! If you have any questions in the meantime, please do not hesitate to make contact – I would be delighted to talk to you further about this exciting post.



The Role

This is a key appointment for the School; first and foremost, this person will lead Music throughout the school, often working closely with the Drama Department. The current Director of Music teaches across KS1-KS3 and is responsible for all musical events, including assemblies, concerts, end of term services, House music competitions, and informal and formal recitals. In addition to these events, the organisation of ABRSM exams and coordinating our 13 Visiting Music Teachers is also an important part of the role. The Director of Music is supported by a highly experienced music teacher.

All staff are expected to be part of the pastoral make-up of the school. This may take the shape of being a Form Tutor, who supports a Form Teacher; or attending our annual Expedition's Week.

Whilst we are a day school, we do expect staff to contribute to the broader life of a busy school. As Director of Music you will be expected to contribute a great deal to this extra-curricular programme.



THE PERSON

The Person

- An outstanding teacher who is able to lead by example
- Excellent credentials as a musician (including keyboard skills)
- Able to demonstrate outstanding leadership experience to bring out the best in others and to support their own team
- Able to nurture and develop children
- An ability to foster a culture of music for all, but with regards for recognizing the potential of our most gifted musicians
- Has the energy and vision to be an excellent role model for both staff and pupils
- A reflective learner with a resilient character who is used to working and contributing in a busy organisation
- An organised, thorough and excellent communicator – with pupils, parents and colleagues
- Has high personal and professional standards
- Open-minded and flexible and with a vision to be able to effect change
- Contributes to the bigger picture of the whole school and its development
- Committed to continuous professional development



The Application Process

Applications should include a letter of application (max 2 sides of A4) to the Headmaster, Mr Tim Calvey, explaining why you believe that you are the right candidate for this role, your motivation for applying and what attracts you to working at Orley Farm School. Please do not replicate these points in the relevant section of the Application Form.

The closing date for applications is 9am on Monday 20th February 2017
Interviews for shortlisted candidates will be held on Tuesday 28th February 2017

Applications should be sent to:

Charlene Drummond
Orley Farm School
South Hill Avenue
Harrow
Middlesex
HA1 3NU

Or emailed to hr@orleyfarm.harrow.sch.uk

Safeguarding

Orley Farm School is committed to safeguarding and promoting the welfare of all children and expects all employees to share this commitment. Applicants must be willing to undergo child protection screening appropriate to the post, including reference checks with current and previous employers, a declaration regarding Disqualification from Childcare, and a Disclosure and Barring Service check.

Equal Opportunities

Orley Farm School is an equal opportunities employer. Please see our equal opportunities policy for further information.

The Interview

Shortlisted candidates will receive further information about the interview process and will be required to present ID, qualification certificates and proof of ability to work in the UK on arrival. The interview will include the following:

- An interview with the Headmaster and another member of the Senior Leadership Team
- A tour of the school
- Teaching an observed lesson
- Leading a musical rehearsal
- Keyboard Skills Demonstration
- Coffee and an informal opportunity to meet other staff

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THE PROCESS