

Orley Farm School

KS 2 & 3 English Teacher

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The School

Orley Farm School is one of the leading co-educational prep schools in Greater London. It has a long and successful history and this year celebrates its 164th anniversary. There are 500+ pupils at the school and they operate in three sections – The Pre Prep (Reception to Year 2), The Middle School (Years 3 to 5) and the Upper School (Years 6 to 8). Each year group in the school contains three classes – from Reception to Year 6 they each have twenty pupils; in Years 7 and 8 they have approximately 15 pupils. Pupils from Orley Farm School feed a great variety of quality day and boarding schools and they regularly achieve an impressive array of scholarships. Girls generally transfer to their senior schools at 11+ and boys transfer at 13+. The School has a proud tradition of recruiting staff who seek further career progression and this personal development is encouraged. This is supported by an innovative CPD and Professional Review process. In the recent past, three colleagues have moved on to Headship, three to Deputy Headship and two to Director of Studies positions. Please visit our website for more information about the School.

www.orleyfarm.harrow.sch.uk

0208 869 7600



What makes us unique?

We are one of the few co-educational schools in the area and we sit on an unrivalled site of 30+ acres that include numerous playing fields in fantastic condition, a full size astroturf, meadowland, outdoor play areas and Harrow Cricket Club. There is a purpose built Pre Prep , Music Department, Theatre, Gym, Sports Hall as well as the original Victorian building that accommodates the Middle School. And over the coming 5 years we are embarking on £11 million of refurbishment that will see the school into the next 160 years!

But this is not what makes us unique! We pride ourselves on educating pupils beyond entrance exams. Our curriculum is designed to offer breadth in order that we are not simply another London Day School that crams a child to clear the bar. OFS pupils are three dimensional, with curiosity for learning and the skills to fuel that thirst; a moral compass that offers values for life and a co-curricular programme that embeds a desire to always look for new interests. All of this is aimed to ensure that our children will lead rich and fulfilling lives, whichever path they choose to tread!

Accommodation

We are fortunate to own a number of flats on Harrow Hill, within walking distance of the school and South Harrow / Harrow on the Hill Tube Stations. As a result we may be able to offer accommodation that will allow staff to live and work in this beautiful part of London. This is part of our drive to recruit and retain outstanding teachers!



The Role

First and foremost, this person will join the English department and be expected to teach this subject from Year 5 to Year 8. We are academically selective and from Year 3 we teach in ability sets. Therefore staff in the English department tend to have a variety of ability sets and age groups making up their teaching workloads. The ability to also teach another subject would be advantageous. We feed a very broad range of senior schools at 11+ for girls and 13+

for boys making the teaching of this core subject an essential part of this preparation.

In addition, all staff are expected to be part of the pastoral make up of the school. This might entail being a Form Teacher for more experienced teachers but would certainly entail supporting as a Form Tutor from day one!

Whilst we are a day school, we do expect staff to contribute to the broader life of a busy school. Therefore, coaching games, running hobbies, helping with play productions etc. are all part of life in this rewarding environment!

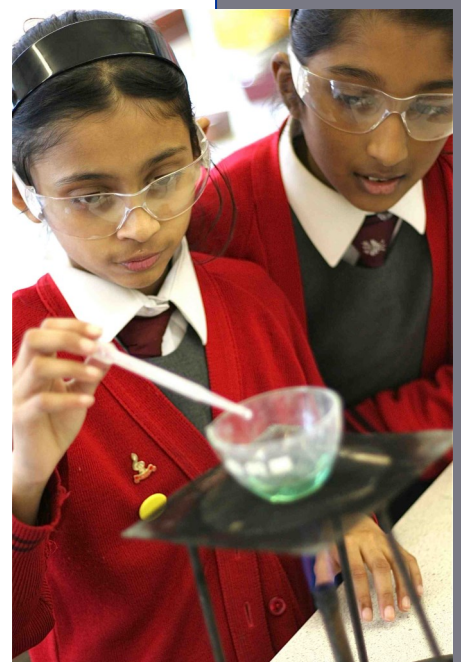


The Person

We seek to appoint a successful and experienced Key Stage 2/3 classroom practitioner who has specialised in teaching English.

Key skills:

- Be an outstanding teacher who is able to lead by example
- Be able to nurture and develop children
- Be able to join a team, bringing out the best in others
- Be a reflective yet resilient character – used to working in a busy organisation
- Be organised, thorough and a good communicator – with pupils, parents and colleagues
- Have high personal and professional standards
- Be open minded and flexible and able to effect change
- Contribute to the bigger picture of the whole school and its development
- Be ICT literate



The Way Ahead

I hope that the information in this pack gives you a taster of the wonderful school we believe Orley Farm to be. If you wish to join us to be part of our story, please complete an application! If you have any questions in the meantime, please do not hesitate to make contact – I would be delighted to talk to you further about this exciting post.

The Appointment Process

Please complete the application form and also submit a letter of application to the Headmaster, Mr Tim Calvey. This letter should explain why you believe that you are the right candidate for this role and what attracts you to working at Orley Farm School. Please do not replicate these points in the relevant section of the Application Form. A copy of our Recruitment, Selection and Disclosure Policy and Procedure is available from Cheryl Jarman, Head of HR.

Short List

The successful candidates will be invited to attend a Short List Interview Day which will contain:

- An interview with the Head and Deputy Head
- A tour of the school
- Teach a lesson
- Break time opportunity to meet other staff
- A short written task

Interviews will be on Wednesday 25th March 2015