

**Head of Department**

**Person Specification**

All criteria are essential

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| **Qualifications:** |
| * Graduate with Qualified Teacher Status * Ongoing professional development * Appropriate degree * Primary level teaching experience |
| **Key Competencies:** |
| * Ability to give clear and strong leadership and support * Ability to think strategically and successfully implement agreed strategies * Ability to analyse and solve issues with an eye for detail * Ability to delegate effectively * Ability to work effectively with staff, pupils, governors, and parents * Ability to liaise and work with other heads of department to promote the education of all pupils. * Ability to use data to promote learning and to set targets appropriate to pupils’ abilities and needs. * Ability to liaise with outside agencies. |
| **Personal Qualities:** |
| * High levels of drive and energy * High levels of interpersonal skills * Commitment to independent education and high pupil expectations * Ability to contribute to and further develop extra-curricular opportunities within the school * Ability to set and achieve realistic goals * Ability to support, motivate and inspire others * Sense of humour, good listener, positive outlook * Ability to impose calm. * Ability to work as part of a team. |
| **Professional Knowledge & Understanding of:** |
| * Special educational needs, code of practice etc. * Strategies for developing effective teaching/learning. * Strategies for ensuring excellent behaviour. * Data analysis and Target Setting. |