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| **THE ROLE** |
| * Orley Farm School is looking for suitably qualified and experience Netball / Hockey Coach to join the Girls’ Games Department.
* The position involves the coaching and supervision of pupils (aged 9-11) in Girls’ Games.
* The post holder will be responsible for the preparation and delivery of coaching sessions, preparation and selection of squads and managing squads at fixtures.
* The successful candidate will be expected to be available for Tuesday / Wednesday and Thursday afternoons, including for after-school fixtures throughout the term and must be willing to transport teams in the school minibus
* The post holder will work closely with the Teaching Staff who manage the curriculum and extra-curricular programme
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| **MAIN RESPONSIBILITIES** |
| * Coaching as above. The successful candidate will be proficient in the skills, techniques and tactics appropriate to the activity, age and experience of the pupils
* Working within curricular and extra-curricular time the candidate would be able to plan and lead session within specified frameworks; select, manage and umpire teams; track pupil progress and liaise with the Head of Girls’ Games to ensure the highest standard of coaching is met.
* An understanding of Health and Safety procedures, risk assessments and codes of conduct for pupils while taking part in games.
* Caring for sports equipment and kit and organisation of sport and exercise store cupboards
* Supervising students during changing, ensuring good behaviour and safe conduct
* Liaising with the Head of Girls’ Games and other teaching staff and coaches as required
* Contributing to the development of coaching plans appropriate to the activity, age and experience of the pupils
* Participate in and contribute to INSET training for staff as required
* Carry out such other duties within the post holder’s capabilities as may be reasonably requested from time to time
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| **CANDIDATE SPECIFICATION** |
| **Qualifications*** Level 2 coaching qualification or equivalent relevant experience
* Additional coaching qualifications
* First Aid qualification (successful candidates without a first aid qualification would be expected to successfully complete training during their probationary period)
* Full, clean driving licence
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| **Experience*** Demonstrable experience coaching pupils, managing teams, leading and running fixtures
* Have a proper understanding of current coaching practices and Health and Safety
* Knowledge of safeguarding procedures
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| **Ability / skills*** Ability to coach netball / hockey at primary school level
* Enjoyment of working with young children, be flexible and be quick to learn
* The ability to contribute to the coaching of other sports
* Personal experience of performing or coaching at a high level
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| **Personal Attributes*** Be a confident, well-motivated and presentable person who knows (or will quickly learn) how to behave as a member of the academic support staff and set an appropriate example to pupils of all ages
* Energetic and approachable with excellent communication, organisational and interpersonal skills
* Ability to build and maintain strong relationships
* Flexible with a ‘can-do’ approach and able to work effectively and use initiative without constant supervision
* A proactive approach to work, and meeting targets
* The ability to maintain in strictest confidence any information received concerning School matters
* A sense of humour
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| **CHILD PROTECTION** |
| All members of staff must comply with the school’s Safeguarding Policy which is posted on the staff intranet.  If in the course of carrying out the duties of the post the post-holder becomes aware of any actual or potential risks to the safety and welfare of our pupils, these concerns must be reported immediately in accordance with the policy. |