

## Head of Girls' Games – Maternity Cover

### **THE ROLE**

- Orley Farm School is looking for suitably qualified and experienced PE and Girls' Games Teacher to lead the Girls' Games Department.
- The position involves the coaching and supervision of pupils across KS1 – KS3 in Girls' Games which include Netball, Hockey and Rounders, and will also require the teaching of an additional subject depending on specialism.
- The post holder will be responsible for the preparation and delivery of coaching sessions, preparation and selection of squads and managing squads at fixtures.
- The post holder will work closely with the Teaching Staff who manage the curriculum and extra-curricular programme

### **MAIN RESPONSIBILITIES**

- Coaching as above. The successful candidate will be proficient in the skills, techniques and tactics appropriate to the activity, age and experience of the pupils
- Working within curricular and extra-curricular time the candidate would be able to plan and lead session within specified frameworks; select, manage and umpire teams; track pupil progress and liaise with the other Games' staff to ensure the highest standard of coaching is met.
- An understanding of Health and Safety procedures, risk assessments and codes of conduct for pupils while taking part in games.
- Caring for sports equipment and kit and organisation of sport and exercise store cupboards
- Writing match reports
- Supervising students during changing, ensuring good behaviour and safe conduct
- Liaising with other teaching staff and coaches as required
- Contributing to the development of coaching plans appropriate to the activity, age and experience of the pupils
- Participate in and contribute to INSET training for staff as required
- Carry out such other duties within the post holder's capabilities as may be reasonably requested from time to time

### **PERSON SPECIFICATION**

#### **Qualifications**

- QTS
- Relevant degree
- Level 2 coaching qualification or equivalent relevant experience
- Full, clean driving licence

**Experience**

- Demonstrable experience coaching pupils, managing teams, leading and running fixtures
- Have a proper understanding of current coaching practices and Health and Safety
- Knowledge of safeguarding procedures
- Be able to teach an additional subject

**Ability / skills**

- Ability to coach netball / hockey / rounders at primary school level
- Enjoyment of working with young children, be flexible and be quick to learn
- The ability to contribute to the coaching of other sports
- Personal experience of performing or coaching at a high level

**Personal Attributes**

- Be a confident, well-motivated and presentable person who knows (or will quickly learn) how to behave as a member of the academic support staff and set an appropriate example to pupils of all ages
- Energetic and approachable with excellent communication, organisational and interpersonal skills
- Ability to build and maintain strong relationships
- Flexible with a 'can-do' approach and able to work effectively and use initiative without constant supervision
- A proactive approach to work, and meeting targets
- The ability to maintain in strictest confidence any information received concerning school matters

**CHILD PROTECTION**

All members of staff must comply with the school's Safeguarding Policy which is posted on the staff intranet. If in the course of carrying out the duties of the post the post-holder becomes aware of any actual or potential risks to the safety and welfare of our pupils, these concerns must be reported immediately in accordance with the policy.